



2008 – 2009  
The Office Building of the Year (TOBY) and Earth Awards  
Notice of Intent to Enter

Please put a check by each of the three commitment statements:

- Yes, I plan to submit an entry in the 2008-2009 TOBY/Earth Awards
- I agree to pay the \$150 entry fee for the local competition
- If selected as a local winner, I agree to submit an electronic portfolio for the Regional / International competition and pay the \$350 Regional/International entry fee.

---

Name of Property Manager (Primary TOBY Contact)

---

Company

---

Address

---

City

State

Zip

---

Phone

Fax

---

E-mail address

---

Name of Building Being Entered into the  
Local TOBY/Earth Awards Competition

TOBY/Earth Award Category

Please forward all completed forms with your check for \$150 made payable to BOMA-Birmingham to:  
BOMA-Birmingham  
2008-2009 TOBY and Earth Awards  
P.O. Box 1147  
Gardendale, AL 35071-1147

**Note: You may submit the Notice of Intent to Enter form in advance, without paying the \$150 entry fee. However, the entry fee payment and the completed Building Data Form must be received by BOMA-Birmingham on or before December 31, 2008, for your building to be included in the competition.**

***BOMA-Birmingham / P.O. Box 1147 / Gardendale, AL 35071 / [www.bomabirmingham.org](http://www.bomabirmingham.org)***



2008 – 2009  
The Office Building of the Year (TOBY) and Earth Awards  
Building Data Form

The information you provide on this form will be used to Publicize your building in the TOBY and Earth Awards Program:

**We are entering our building in the following category\*:**

- Under 100,000 Square Feet
- 100,000 – 249,999 Square Feet
- 250,000 – 499,999 Square Feet
- 500,000 – 1 Million Square Feet
- Renovated Building
- Historical Building
- Corporate Facility
- Medical Office Building
- Government Building
- Suburban Office Park (Low-Rise)
- Suburban Office Park (Mid-Rise)
- Industrial Office Park
- Earth Award

**\* You may select only one category per building entered. Please see the 2008-2009 TOBY Awards Entry Requirements package for specifics on each building category.**

\_\_\_\_\_  
Building Name

\_\_\_\_\_  
Address of Building

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Year Built First Occupied Modernized

\_\_\_\_\_  
Square Feet Number of Floors

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Design Architect General Contractor

\_\_\_\_\_  
Management Company

\_\_\_\_\_  
Property Manager



Please provide a detailed description of your building features, amenities, programs and services.

A large, empty rectangular box intended for providing a detailed description of building features, amenities, programs, and services.



Please provide the names of the vendors (including BOMA-Birmingham members) that provide services to your building, i.e. landscaping, janitorial, security, building maintenance, etc.

A large, empty rectangular box with a black border, intended for providing vendor information.